



## 2021-2022 Toddler Application

### Children's Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Birthdate \_\_\_\_\_

Age \_\_\_\_\_ Sex \_\_\_\_\_

Primary Language \_\_\_\_\_ Birth Place \_\_\_\_\_

If child resides in more than one home, please provide us with his/her schedule. \_\_\_\_\_

\_\_\_\_\_

### Parents and/or Guardian Information

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Others In Family/Relationship: \_\_\_\_\_

\_\_\_\_\_

Previous School Experience: \_\_\_\_\_

\_\_\_\_\_

Please tell us about your child: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





## 2021-2022 New Student Enrollment Form

My child \_\_\_\_\_ is applying to the Newburyport Montessori School for the 2021 – 2022 school year. I would like to enroll my child in the following program (please indicate 1st and 2nd choices)

### Toddler Program

#### Two, Three or Five Morning Program (appropriate for children from 18 months of age)

___ Toddler Program, Five Mornings (9am-Noon)		\$10,360/year
___ Five Mornings and one afternoon	M T W Th F (circle afternoon)	\$11,725/year
___ Five Mornings and two afternoons	M T W Th F (circle afternoons)	\$13,010/year
___ Five Mornings and three afternoons	M T W Th F (circle afternoons)	\$14,245/year
___ Five Mornings and four afternoons	M T W Th F (circle afternoons)	\$15,400/year
___ Five Full Day Toddler Program (9am – 3pm)		\$16,660/year
___ Toddler Program, Three Mornings, M, W, F (9am-Noon)		\$ 8,060/year
___ Three Mornings and one afternoon	M W F (circle afternoon)	\$ 9,425/year
___ Three Mornings and two afternoons	M W F (circle afternoons)	\$10,710/year
___ Three Full Day Toddler Program, M, W, F (9am – 3pm)		\$11,945/year
___ Toddler Program, Two Mornings, T, TH (9am-Noon)		\$ 5,725/year
___ Two Mornings and one afternoon	T Th (circle afternoon)	\$ 7,090/year
___ Two Full Day Toddler Program, T, TH (9am – 3pm)		\$ 8,375/year

(over)





## 2021-2022 Financial Policies

**Tuition.** Please refer to the Enrollment Form for tuition amounts for each of our Children's House and Toddler Programs for the 2021-2022 school year.

**Processing Fee.** A \$60.00 processing fee is due for new students applying to the school. A \$30.00 fee is due for each additional sibling. This fee is nonrefundable and is not applicable towards tuition.

**Tuition Deposits.** After your child has been accepted into our program, a deposit of \$500.00 is due to secure your child's placement in the school. Returning Student's deposit is \$250.00. Enrollment in our Extended Day Kindergarten Program requires a \$1,000.00 deposit that is due by March 1, 2021. These deposits will be applied toward the annual tuition and are non-refundable.

**Tuition Payments.** Tuition, less deposit, may be paid in one of the following ways:

1. One payment. Tuition is discounted \$100.00 per family if received by June 1, 2021.
2. Two payments. June 1, 2021 and October 1, 2021.
3. Ten Payments. June 1, 2020- March 1, 2022

All payments will be processed through Smart Tuition. Information regarding Smart Tuition is available through the main office.

**Withdrawal/Dismissal.** In the event of unexpected withdrawal or dismissal after June 1, 2021, the financially responsible parent or guardian is liable for the full year's tuition. Because our commitments for salaries, rent and maintenance are on an annual basis, and because tuition is our sole source of income, the withdrawal or extended absence of a student does not reduce operating costs, therefore, no refunds or cancellation of fees can be expected.

**Material Fee.** This annual fee is applied toward the purchase and maintenance of consumable materials for your child's Montessori environment. The fee per child is \$100.00 for part-time classes and \$125.00 for four and five morning classes. An additional \$75.00 material fee is required for children in the Extended Day Kindergarten program.

**Activity Fee.** The annual \$100.00 Activity Fee is used for field trips, special events, yearbooks and performances during the school year.

**Additional Lunch and/or Afternoon Session.** Occasional lunch and/or afternoon sessions may be available for children attending morning classes, depending on availability, at a rate of \$22.00 for lunch Bunch from 12:00 – 1:00 p.m. and \$50.00 for the afternoon, from 12:00 – 3:00, or any portion thereof. These services will be billed monthly through Smart Tuition.

**Child Care.** Childcare is offered from 7:30 - 9:00 a.m. and from 3:00 - 5:00 p.m. each day. Childcare is billed at the end of each month at the rate of \$14.00 per hour for one child and \$20.00 per hour for two children in the same family. Childcare is billed monthly through Smart Tuition.

**Late Pick-up Fees.** We allow a 10-minute grace period at the end of the morning and afternoon sessions to help alleviate congestion in the parking lot and hallways. Any family whose child is picked up after 12:10 p.m. will be charged a late fee of \$5.00 for each 5 minutes or part thereof. Any parent whose child is enrolled in the afternoon program who picks up his or her child after 3:10 p.m. will be charged the standard rate for childcare. Parents who pick up their children from aftercare after 5:00 p.m. will be charged \$15.00 per 5 minutes late. Lunch Bunch Pick up is 1pm, pick up after 1pm will be charged a late fee of \$5.00 for each 5 minutes or part thereof.

**Check Fee.** When a check is returned to the school for any reason, the applicable bank fee will be billed to the parent.

In light of the many changes we have had to put in place due to COVID-19, financial aid is limited for the 2021-2022 school year.